

# New Mexico Cross Country Ski Club

## Bus Trip Policy

Amended December 2010

NMCCSC organizes and sponsors long trips to ski locations of interest to the members. These trips involve numerous opportunities, obligations and hazards, which include but are not limited to those discussed in this policy.

### 1. Qualifications

- a. You must be a Club Member at least 18 years of age to sign up for bus trips.
- b. Dues for the current year must be paid before or at the November Club meeting to be eligible for the trip drawing if one is required or to be placed on the list of participants for a bus trip.

### 2. Liability Acknowledgement

- a. Anybody who signs up for a NMCCSC bus trip must have a current Liability Form on file with the Club Membership Chair.
- b. All members who ski trails that are part of a NMCCSC Bus Trip must sign the "Day Trip Liability Form."

### 3. Emergencies

- a. Participating skiers will be responsible for any **medical expenses**.
- b. The Club will not be responsible for **illness**, injury or medical transportation for members on ski trips.
- c. **Self Insurance Sick Policy.** To discourage people from going on trips if they are sick/contagious, participants are encouraged to do the socially responsible thing and stay home. Members must realize that we will be going to remote areas with limited medical care and some health conditions may worsen at higher altitudes.
- d. The club is not responsible for providing transportation to medical facilities for participants that become ill or are injured on a club trip.

### 4. Cancellations

- a. The Reserve Pool will not be posted on website. **Cancellations** may be posted on web and individuals wishing to be added to the trip may do so as vacancies occur. An individual on the Reserve Pool may or may not be eligible for the vacancy if they do not meet the same criteria as the person canceling. If a bus trip is cancelled due to weather, road conditions, mechanical failure, etc. any money that is not already committed will be equally divided and distributed among trip participants. This disclaimer will be added to the bus trip application.
- b. In the event that a bus trip cannot be completed due to events beyond Club control, such as weather, road conditions, mechanical failure, etc. any money that is not already committed will be equally divided and distributed among trip participants. The club is not responsible for mechanical failure of the bus or any vehicle that trip participants are conveyed in, or inability of the vehicle drivers to reach destinations due to weather or road conditions during the trip.

### 5. Refusals

- a. The bus trip leader has the right to **refuse any member** admission to the bus for reasons of safety.
- b. Responsibilities of skiers who participate in ski trips are discussed in the NMCCSC Leadership manual. Skiers are expected to observe the rules, which are common sense rules for the safety of both skiers and trip leaders.

## 6. Drawings

To be eligible for the bus trips, application forms and deposit checks must be received by the Saturday following the November Club meeting.

- a. When two people wish to room together they must register on the same form.
- b. If the demand for seats on the bus exceeds our supply, we will hold a lottery drawing on the Sunday following the November Club meeting to determine who is on the trip.
  - i. Board members have first priority for seats on the bus trips as an incentive to serve this organization and are therefore not subject to the lottery.
  - ii. Board members who have a confirmed seat on the bus can bring one roommate.
  - iii. There will be at least 3 board members present at the lottery drawing.
  - iv. Lottery results will be sent out by an e-Group message within two weeks of the drawing, posted on the website and announced in the Newsletter.
- c. After all seats for a trip are filled, the remaining registrations will be placed on a Reserve list in the order that they were drawn in the lottery. If you need to cancel your reservation, contact the Bus Trip Chair. People of the appropriate gender who are highest on this list will be moved off to fill seats as cancellations occur. Payment will be made directly to the person(s) who canceled their reservation.
- d. In the event there is no Reserve List, anyone needing to sell their reservation is responsible for finding a substitute (a Club member of the same sex who is qualified to participate in Club Bus Trips) and settling the payment with that person. This information needs to be communicated with the Bus Trip Chair.
- e. Single members who are drawn will be paired to room with other same gender singles.
- f. Checks of those selected to be on the bus trips in the lottery will be deposited as soon as practical. Members who have been selected in the lottery are obligated to pay any balance due by the due date. **All payments are non-refundable.**
- g. Checks of those placed on the Reserve List will not be returned, but will be destroyed.

7. Sur-charge. The club **may** collect a sur-charge for each trip which may be adjusted by the Board annually based on the club's need for revenue.

## 8. Free Trips

- a. The **free bus trip** will not be a 5 day trip, but a 3 day or 4 day trip.
- b. Any request for a free trip as determined by the Executive Board must be submitted on the usual registration form with a notation that it is at no charge. The request must be verifiable with the Executive Board.
- c. The Bus Trip Chairs get one (total) free seat for each bus trip regardless of duration.

## 9. Responsibility.

- a. Notification of the results of any drawing for places on bus trips and the accepted bus trip rosters will be through the next issue of the club newsletter following the drawing. This notification is the **only official notice** of the attendance roster for bus trips.
- b. For each trip, the Bus Trip Chairperson will make a good faith effort to ensure that all participants receive the required information about the trip in a timely manner. However, it is the **sole responsibility of each trip participant** to obtain the necessary trip information. If any participant does not receive the information in a timely manner, it is his/her responsibility to request it from the Bus Trip Chairperson.