

# **New Mexico Cross Country Ski Club**

## **Scholarship Selection Procedure and Criteria**

**Adopted November 5, 2007**

1. The New Mexico Cross Country Ski Club (the "Club") will offer scholarships of up to \$200 per person to Club members to attend the Level 1 Silverton Avalanche School, another qualified avalanche school, or other instructional programs related to winter wilderness safety, such as wilderness first aid. Applications must be submitted by December 1, and must be used during the Club membership year in which they are awarded.
2. A Scholarship Selection Committee (the "Committee") will consist of the Bus Trip, Day Trip and Hut Trip Chairpersons. Committee members may apply for scholarships, but must recuse themselves from the selection process. The Committee will choose a Chairperson, advertise the scholarships, set a cut-off date for applications, select recipients, and (if the aggregate dollar amount of scholarships applied for exceeds the amount budgeted for scholarships) rank-order the selectees. The Committee shall give preference to avalanche school applications.
3. A selectee who discovers they will be unable to attend the class as scheduled shall immediately notify the Committee. The Committee shall then award that scholarship to the next available candidate on the rank-ordered list. If the vacancy cannot be filled in this manner, the Committee Chairperson shall re-advertise the availability of the scholarship to the Club membership.
4. Each Committee member shall individually review and rank-order the applications. The Committee will then meet and compare their rank-orders and come to a consensus on the selectees. Applicants not selected shall be placed in a rank-ordered waiting list to be used in case a vacancy later occurs. The Chairperson will present the rank-ordered list of selectees to the Club Executive Board, which shall vote to approve or reject the list. The Committee may request the Executive Board to vote by e-mail to expedite the approval.
5. The Committee may consider and act on late-filed applications if the total dollar amount of scholarships approved by the Executive Board based on timely applications is less than the amount budgeted for scholarships during that membership year.
6. The Committee shall use the following criteria (to be addressed by all applicants as questions) to establish the rank-ordered selectee list:
  - A. Why are you seeking a scholarship?
  - B. Do you own avalanche safety equipment?
  - C. Describe your back country skiing experience.
  - D. Have you led, or do plan to lead ski trips for the Club. How do you anticipate participating in the Club in the future?
7. After a selectee completes the class and presents the Committee Chairperson with written evidence of class completion, the Club Treasurer shall present the selectee with a check for the amount of the scholarship awarded drawn on Club funds.
8. The Committee shall keep a permanent record of the selectees, the activity for which each scholarship was awarded, and amount of each scholarship.